**Selnet’s UK Shared Prosperity Funded Projects for Pendle**

**Expression of Interest**

**INTRODUCTION**

Following the submission of a UK Shared Prosperity Fund (UKSPF) Investment Plan to the Government’s Department for Levelling Up, Housing and Communities in December 2022, Pendle Council received an allocation of £3.6m from the UKSPF to invest in projects that will benefit the districts businesses, residents, and communities by building pride of place and increasing life chances.

The Investment Plan January 2023 to March 2025, will be delivered under three UKSPF Objectives:

1) Communities and Place

2) Supporting Local Business

3) People and Skills

Selnet have been awarded a contract to deliver **employability support** to **Economically Inactive** residents in Pendle. Selnet now invite your organisation to express your interest in becoming a delivery partner in our Pendle project.

**Move Forward – Selnet/Pendle**

Selnet have worked in partnership with Active Lancashire to secure the Move Forward project for Pendle. Active Lancashire are the lead partner for this project and the accountable body to Pendle Council.

Move Forward is specifically designed to support Pendle residents 25+ years. Both Selnet and Active Lancashire have a delivery role within Move Forward.

Delivery partners working with Selnet will support eligible residents who are furthest from the labour market. Helping them overcome their personal barriers to economic activity. The project will combine and continue some of the valuable and impactful successes that local delivery partners have achieved over the last seven years through ESIF projects, the model being an intensive Key worker support project.

**THE BRIEF**

Selnet is the Social Enterprise Network for Lancashire and embedded within the Voluntary, Community, Faith and Social Enterprise sector across Lancashire. We are encouraging all organisations within the sector to bid to work with us helping to achieve the localism aims of the UKSPF fund.

If you are an organisation that helps people who live in Pendle back into training or work and can help and support people facing barriers to employment this is our chance to make a real difference to people’s lives by helping them address their issues and support them on a journey to employment.

Selnet will select delivery partners based on their responses in ANNEX A (page 5) We envisage needing no more than 5 partners to deliver this project across the two projects listed.

Delivery partners must utilise trained and experienced ‘Keyworkers’ to support eligible participants to work through an agreed action plan. The keyworker and participant will agree the plan designed to improve the employability for each participant at the start of their intervention with the project. As a result of the keyworker interaction with each participant UKSPF Indicators both Outputs and Outcome will be achieved.

We envisage the action plan will detail a route and the necessary support mechanisms to remove barriers, increase life chances and progress towards work.

The project aims to help Pendle residents who are furthest from work to overcome the barriers which prevent them from participating fully in the labour market - some of those barriers to getting work may be attributable to their gender, race and ethnicity or issues like childcare, low confidence, health conditions or disabilities.

When expressing your interest to work with us you should detail your delivery offer and method in relation to the specific project. Please tell us:

* How will you deliver against the Outputs and Outcomes detailed for this project.
* Your staff competencies.
* Your local presence and the specific wards/communities you will work in.
* How you will reach the number of economically inactive people you have said you can support.
* How you will work with other services and local partners/employers to add value to the UKSPF funded projects.

Your response will be assessed against the assessment criteria detailed below.

**Budget**

Move Forward Pendle has a total project budget of £50,000. Selnet will manage the project in which direct delivery will be undertake by a small group of partners. The outputs and outcomes we must achieve as a partnership can be found in the annex A - that you should complete and return to express you interest in becoming a delivery partner.

**Project delivery timescale:**

This project forms part of the Pendle Council Year 2 UKSPF investment plan, the delivery period is: **April 2023 – March 2024**

You will see that the timescale is very tight to hit the target Indicators so when responding please be specific on the numbers of participants you will be able to support in this short timeframe (6 months), do not overestimate your achievable rates and be clear in the number of Outputs and Outcomes you will be able to achieve.

**EOI response and project timeframe**

Please complete all sections and return the form to liz@selnet-uk.com no later than 10am on **Wednesday 30th August 2023**. (Earlier if possible)

Award Discussions/Offers w/c Monday  **11th September** for a delivery start no later than 30th September 2023.

Final Delivery to be completed by **31st March 2024**.

**ASSESSMENT CRITERIA**

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| **Question** | **Scoring Guide**  | **Max Score** |
| **Q1** **Please explain how you have arrived at the numbers of people to be supported outlined in the table on page 5. The assumptions you have made, and your capacity to deliver the output and outcome numbers you have detailed.** | 0 – no relevant information given1-2 – limited information given and/or not relevant to question.3-4 – limited information given with some relevance to the question.5-6 – some relevant examples provided / some information given and reasonably satisfies assessment requirements.7-8 – good information provided.9-10 –detailed information given and strong response to assessment areas | **10** |
| **Q2** **Please tell us your understanding of the needs of people in Pendle and detail any previous experience of supporting them.** | 0 – no evidence of understanding provided1-2 limited information given and barely meets assessment requirements. 3-4 – some information given but does not satisfy all assessment requirements.5-6 – some information given and reasonably satisfies assessment requirements. 7-8 – good information provided which satisfies most of the assessment requirements.9-10 detailed information given and strong response to assessment areas | **15** |
| **Q3****Based on the project brief please detail your proposed delivery offer and method.** | 0 – delivery details and method not given 1-2– limited details given and barely meets assessment requirements. 3-4 - some details given but does not satisfy all assessment requirements.5-6 – some details given and reasonably satisfies assessment requirements. 7-8 – good details provided which satisfies most of the assessment requirements.9-10– detailed details given and strong response to assessment areas | **10** |

**ANNEX A**

**Move Forward PENDLE – Expression of Interest return form.**

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| **Project delivery** |

Move Forward PENDLE will deliver employment support for **Economically Inactive** people across the Pendle district. Intensive and wrap-around one-to one support to move people closer towards mainstream provision and employment, supplemented by additional and/or specialist life and basic skills (digital, English, maths\* and ESOL) support where there are local provision gaps.

In the first part of the table please enter the number of OUTPUTS/participants you will be able to support before the 31st March 2024 in column (b). In the second part of the table shaded blue please enter the number of OUTCOMES that will be achieved for the participants you are supporting.

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| --- | --- | --- | --- |
| **Indicator Ref** | **Description** | **(a)****TOTAL project** | **(b)****Partner Request** |
| **E33** | Number of economically inactive people engaging with key worker support services | 21 |  |
| **E33** | Number supported to access basic skills | 15 |  |
| **E33** | Number of people supported to engage in job-searching | 15 |  |
| **E33** | Number of people engaged in job searching following support | 5 |  |
| **E33/34** | Number of people with basic skills following support (English, maths, digital and ESOL) (numerical value) | 5 |  |

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| 1. **Please explain how you have arrived at the numbers of people to be supported outlined in the table above , the assumptions you have made, and your capacity to deliver in Pendle the output and outcome numbers you have detailed?**

(Max 500 words)Assessment Criteria:* Demonstrates a clear rationale for the proposed number of people to be supported within the timeframe.
* Demonstrates a strong rationale for outcomes to be achieved for those supported.
* Provides confidence that staff have the required skills, experience, and expertise.
* Confirmation of ability to deliver within the context of other projects/work commitments.
* Evidence of robust and adequate contingency arrangements.
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| 1. **Please tell us your understanding of the needs of people in Pendle and detail any previous experience of supporting them.**

(Max 500 words) Assessment Criteria: * Evidences the impact on beneficiaries through track record.
* Demonstrates accurate understanding of target beneficiaries.
* Evidences the established engagement routes
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| 1. **Your Delivery Offer and method:**

**Based on the project brief please detail your proposed delivery offer and method**Please outline the employability related activities which you would deliver to Pendle residents (participants) and outline how this will lead to the required outcomes.Please provide details of any specialist skills or knowledge, or any additional activities which may bring added value to the project. (Max 500 words)Assessment Criteria:* Provide examples of employability activity relevant to participants and clearly details related outcomes which are in line with project targets.
* Demonstrate added value which would be beneficial to participants.
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| **ORGANISATION DETAILS** |

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| **ORGANISATION DETAILS:** |
| Organisation Name: |  |
| Address: |  |
| Website: |  |
| Charity No: |  |
| Company No |  |
| VAT registration details: |  |
| **KEY CONTACT DETAILS**  |
| Lead Contact Name /Position: |  |
| Email address: |  |
| Telephone and Mobile numbers: |  |
| Alternative Contact if needed:  |  |
| **ABOUT YOUR ORGANISATION**  |
| What type is your organisation? (Private /public body /charity / Social Enterprise etc.) |  |
| How long has your organisation been trading? |  |
| Please state your annual turnover for the last 3 years  |  |
| Are you able to provide audited accounts if required? |  |
| Does your organisation hold any accreditation or standards that would support this bid? |  |
| What relevant policies and procedures does your organisation hold?  |  |
| Are there any legal or criminal procedures either ongoing or have occurred in the last 5 years that would be relevant to your organisation’s eligibility, capacity, and capability to deliver against this programme?  |  |
| **About your organisation (not scored)** The project aims to support individuals to overcome multiple complex needs, build confidence and resilience, and become less isolated from their local communities. Please briefly describe the purpose and aims of your organisation, and the demographic of the people you support.Please respond below in no more than 150 words |
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***Selnet reserves the right to request further information and references.***

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| **DECLARATION** |
| **I confirm *[insert organisation name]:**** that all the information provided in this document is true and accurate to the best of my knowledge and that I am authorised to act on behalf of the company stated
* will ensure we have the ability to fully comply with the funder’s requirements
 |
| **Name:** | **Position within Organisation:** |
| **Signature:**  |
| **Date:**  |