**Building Better Opportunities / Project 3 of 5 for Lancashire**

**Disadvantaged Groups**

**Are you an organisation that helps people back into training or work in Lancashire? Do you help and support people that face social problems?**

**ACT NOW!**

This is our chance to make a real difference to people’s lives by helping them address their issues and supporting their route or routes into employment.

A significant amount of European Union funding is becoming available in Lancashire to boost economic activity and some of that money is earmarked for helping people to overcome the barriers which prevent them from participating fully in the labour market. Some of those barriers to getting work may be attributable to their gender, race and ethnicity or issues like childcare, low confidence, health conditions or disabilities.

If you are an organisation that helps people back into training or work in Lancashire, and help and support people that face these barriers this is our chance to make a real difference to people’s lives by helping them address their issues and support them into employment.

The money is being matched by The National Lottery’s Big Lottery Fund and in partnership with the Lancashire LEP, it is called Building Better Opportunities (BBO).

**SELNET** is the Social Enterprise Lancashire Network and we already have a track record with Building Better Opportunities, having submitted two very strong bids in the first round of the programme, engaging with 200 local organisations (we’re awaiting the outcome on those bids).

Selnet has demonstrated its capability to handle major contracts in the past and if all our bids in round one and two of BBO are successful, we will be able to significantly reduce the amount of money spent on managing and administering these programmes.

Further to a process undertaken by FHWBC and Greater Together, Selnet have been selected to lead this third project in BBO Lancashire and pull together frontline organisations, so today (Oct 12th) we are beginning this process. **Please be aware the timescale is very tight to hit the deadlines so if you want to be involved, please respond quickly.**

Any problems, just pick up the phone and we’ll do our best to help you.

Liz Tapner - **Selnet** Chief Executive Officer

**Partnership - Expression of interest (EOI)**

The purpose of the Expression of Interest below is to enable Selnet to bring together partners to deliver this project. We want to submit the strongest possible bid and to do that we need good quality information about your organisation and the work you do.

Please complete all sections and return the form **to** **liz@selnet-uk.com** **no later than 5pm Monday 26th October 2015** (earlier if possible)

Before completing this please read the project outline published by BLF/ESF available [**here**](http://selnet-uk.com/wp-content/uploads/2015/10/BBO_lancashire_3_of_5.pdf)and ensure your answers meet the project aims.

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| **The Project aims:** This project aims to offer support to individuals who are at risk of exclusion from the labour market. It will support disadvantaged people to move towards and into employment. This project should particularly target BAME groups, women, and those with physical and/or mental health problems, supporting them to tackle the barriers they face and identify routes to work |

**NB: we are being really tough on the number of words in your responses and suggest wherever possible you use bullet point answers!**

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| **SECTION 1 – Partner and Delivery Details** |
| **1.1 ORGANISATION DETAILS**  |
|  | **Organisation Name:** |  |
| **Address:** |  |
| **Website:** |  |
| **Company Reg. /Charity No:** |  |
| **VAT registration details:** |  |
| **1.2 KEY CONTACT DETAILS**  |
|  | **Lead Contact Name /Position:** |  |
| **Email address:** |  |
| **Telephone and Mobile numbers:** |  |
| **1.3 PROJECT DELIVERY**  |
|  | **Of which of the target groups is your organisation’s specialist field:****(*Delete as appropriate)*** | **BAME groups / Women / Physical health problems */* Mental health problems** |
|  | **Please detail your organisation’s experience of working with the target group/s and over what time period?*****(Max 200 words)*** |  |
|  | **Tell us the activity you would propose to deliver as a partner within this project** ***(Max 200 words)*** |  |
|  | **Tell us how this activity meets the project description, how it contributes to the individuals journey into employment and any partner organisations you engage to fulfil the individual’s needs** ***(Max 300 words)*** |  |
|  | **How does your organisation engage the most socially excluded individuals?****How are they involved in the design, delivery and evaluation of your activity?*****(Max 200 words)*** |  |
|  | **Please detail how your organisation is able to identify people who face significant challenges to engage with the labour market*****(Max 300 words)*** |  |
|  | **What evidence is there that this work is needed?** **How will your activity meet this need?****What will the impact be?** ***(Max 300 words)*** |  |
|  | **Specific interventions within the project outline must enable a comprehensive assessment of an individual’s needs.****Please explain how this will be undertaken?*****(Max 200 words)*** |  |
|  | **Detail the skills of the staff involved in project delivery**  |  |
|  | **Detail how your services are locally accessible** |  |
|  | **How will your organisation support gender equality, equal opportunities and sustainable development within its delivery?*****(Max 200 words)*** |  |
|  | **How will you support your staff and other partners to achieve the project aim?****Including capacity building the wider partnership?*****(Max 200 words)*** |  |
|  | **How will your activity improve the ‘work readiness’ of the people you engage through this project?*****(Max 300 words)*** |  |
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| **SECTION 2** |
| **2.1 ABOUT THE PEOPLE YOU WILL WORK WITH** |
| **a.**  | **How many people will you engage in the lifetime of the project?****How have you arrived at this figure?****(what assumptions have you made?) *(Max 300 words)*** |  |
| **Of the number of people you have detailed how many will be:**  |
| **BAME** | **Women** | **Physical health problems** | **Mental health problems** |
|  |  |  |  |
| **Additional info (if required)** |
| **b.**  | **Please detail your anticipated outputs and results of your project activity based on the number of people you have detailed** |  |
| **c.**  | **Which geographical areas will you deliver in (X to select), how will you deliver (premises? peripatetic?) and why?****(*Delete as appropriate)*** | North Lancashire ( ) Preston ( )Blackpool ( )Fylde and Wyre ( )Chorley and South Ribble ( )West Lancashire ( )Blackburn with Darwen ( )Accrington ( )Rossendale ( )Ribble Valley ( )Burnley ( )Pendle ( ) |
| **SECTION 3** |
| **3.1 ABOUT YOUR ORGANISATION**  |
| **a.**  | **What type is your organisation? (Private /public body /charity / Social Enterprise etc.)** |  |
| **b.** | **How long has your organisation been trading?** |  |
| **c.** | **Please state your annual turnover for the last 3 years**  |  |
| **d.** | **Are you able to provide audited accounts if required?** |  |
| **e.** | **Does your organisation hold any accreditation or standards that would support this bid?** |  |
| **f.** | **What relevant policies and procedures does your organisation hold?**  |  |
| **g.** | **Are there any legal or criminal procedures either ongoing or have occurred in the last 5 years that would be relevant to your organisations eligibility, capacity and capability to deliver against this programme?**  |  |
| **3.2 ABOUT YOUR PREVIOUS PERFORMANCE /TRACK RECORD** |
| **a.** | **Are there any projects your organisation has delivered that would support this bid?** **Please include name of project, funding body, funding amount, brief outline.****Please list all relevant**  |  |
| **b.** | **Any additional information or statement to support your acceptance as a partner.** |  |
| **c.** | **Would you be able and willing to be part of the bid writing team?** (if not involved in the writing of other bids under Lancashire BBO project 3) |  |
| **SECTION 4 SIGNATURE** |
| **I confirm [insert organisation name ]:*** that all the information provided in this document is true and accurate to the best of my knowledge and that I am authorised to act on behalf of the company stated
* that I have read and understand the project description set by the funders
* will ensure we have the ability to fully comply with the funders requirements
* if selected, would be willing to become a partner within the Countywide delivery of this project
 |
| **Name:** **Position within Organisation:** **Organisation:**  |
| **Signature:**  |
| **Date:**  |
|  |

**Please complete all sections and return the form to** **liz@selnet-uk.com** **no later than 5pm Monday 26th October 2015**

**(Earlier if possible)**